

EARN A CERTIFICATE OF COMPLETION

The Certificate of Completion

About the Certificate of Completion

A Certificate of Completion is a noncredit certificate awarded to students who have satisfactorily completed a sequence of noncredit courses designed to improve employability or job opportunities.

No unit credit is awarded for completing any of the courses required to earn a Certificate of Completion. These courses are offered for no cost, with the exception of textbooks and other materials, if required.

Requirements for the Certificate of Completion

To earn a Certificate of Completion, a student must:

1. **Complete all applicable noncredit major coursework** as prescribed in the District College catalog with a grade of "C" or better or "P" in each course.
2. **Complete a minimum number of required hours of study** as prescribed in the catalog of the District College granting the Certificate of Completion.
3. **Apply for the noncredit certificate** through the appropriate college office granting the certificate.

Certificates of Completion Offered at Ventura College

At the time of catalog production, a student may earn the following noncredit Certificates of Completion at Ventura College:

Ventura College Certificates of Completion

- Agriculture Field Supervisor (Noncredit), Certificate of Completion (<http://catalog.vcccd.edu/ventura/programs-courses/noncredit-programs-courses/agriculture-field-supervisor-cocn-noncredit/>)
- Basic Law Enforcement Academy (Noncredit), Certificate of Completion (<http://catalog.vcccd.edu/ventura/programs-courses/noncredit-programs-courses/basic-law-enforcement-academy-cocn-noncredit/>)
- Food Safety (Noncredit), Certificate of Completion (<http://catalog.vcccd.edu/ventura/programs-courses/noncredit-programs-courses/food-safety-cocn-noncredit/>)
- Innovative Cognitive Achievement Network/Journey Overcoming Barriers (ICAN-JOB) (Noncredit), Certificate of Completion (<http://catalog.vcccd.edu/ventura/programs-courses/noncredit-programs-courses/ican-job-cocn/>)